



II-02 SUPPLIER PROFILE (GENERAL INFORMATION SHEET)

Purpose

To ensure that proper key information about current or potential suppliers is available to the relevant ADVICS departments.

Supplier Responsibilities

General Requirements

1. Complete the entire **Supplier Profile** form (II-02-F01).
2. Provide updates in a timely manner (within 30 days) to ADVICS North America Purchasing Department if any information within the Supplier Profile changes.

ADVICS North America, Inc. Responsibilities

General Requirement

1. Maintain information and update databases as required.

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